

**SEEM Collaborative Board of Directors Meeting**

**SEEM Administrative Office**

**92 Montvale Avenue, Suite 3500**

**Stoneham, MA. 02180**

**Tuesday 1/23/2024, 9:00 a.m.**

## **AGENDA**

Members of the public who would like to access can join via the following zoom link:

<https://us02web.zoom.us/j/87598781782?pwd=UIZRN1cwS2ZxaGwvU3RlMjg5OUh4QT09>

- A. Call to Order & Welcome, Dr. Patrick Daly
- B. Public Comment
- C. Approval of the Consent Agenda - **Action Needed**
  - General Session Minutes – 12-13-23
  - Personnel Report
- D. Administrative and Committee Reports
  - a. Executive Directors Report - verbal update
  - b. Facilities Report - verbal update
  - c. Financial Update – Mr. Greg Zammuto – **Action Needed**
    - i. Tuition and Enrollment Report as of 12/31/23
    - ii. Revenue and Expense Projections as of 12/31/23
    - iii. Budget v. Actual as of 12/31/23
- E. Old Business
  - a. FY25 Draft Budget Proposal- **Action Needed**
- F. New Business
  - a. Transportation Contract - **Action Needed**
- G. Other Business Brought Before the Board
- H. Future Meeting Dates and Agenda Items
  - a. FY23 Cumulative Surplus Funds - Action Item
  - b. Creation of a Capital Plan - Discussion
- I. Adjournment

**Future Meeting Dates:**

Tuesdays @ 9AM: 2/27/24 (tentative), 3/26/24, 5/14/24

The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.