

92 Montvale Avenue, Suite 3500, Stoneham, MA 02180 ~ p. 781-279-1361 ~ f. 781-279-0292 www.seemcollaborative.org

SEEM Collaborative Board of Directors Meeting SEEM Administrative Office 92 Montvale Avenue, Suite 3500 Stoneham, MA. 02180 Tuesday, December 12, 2023, 9:00 a.m.

AGENDA

Members of the public who would like to access can join via the following zoom link: https://us02web.zoom.us/i/87920638423?pwd=alE5YmhXYVRHUEJ1ZDcvWnl5UTOrdz

- A. Call to Order & Welcome, Dr. Patrick Daly
- B. Public Comment
- C. Approval of the Consent Agenda Action Needed
 - a. General Session Minutes 10/17/23
 - b. Personnel Report
- D. Administrative and Committee Reports
 - a. Executive Directors Report
 - b. Financial Update Mr. Greg Zammuto Action Needed
 - i. Enrollment Report as of 11/30/23
 - ii. Revenue and Expense Projections as of 11/30/23
 - iii. Budget to Actual as of 11/30/23
- E. New Business
 - a. Draft Report of the FY23 Audited Financials Fritz Deguglielmo LLC. Action Needed
 - b. FY25 Draft Budget Proposal First reading
 - c. Draft 2022-2023 Draft Annual Report Action Needed
- A. Old Business
 - a. No old business
- F. Other Business Brought Before the Board
- G. Future Meeting Dates and Agenda Items
- H. Adjournment

Future Meeting Dates:

Tuesdays @ 9AM: 1/23/24, 2/27/24 (tentative), 3/26/24, 5/14/24

The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.