**SEEM Collaborative Board of Directors Meeting**

**SEEM Administrative Office**

**92 Montvale Avenue, Suite 3500**

**Stoneham, MA. 02180**

**Tuesday 3/22/2022, 9:00 a.m.**

**AGENDA**

Members of the public who would like to access can join via the following zoom link: <https://us02web.zoom.us/j/88562647456?pwd=M3B5QnBOZmlYd09HRVRJeXpwOXVPQT09>

1. Call to Order & Welcome, Mr. John Macero
2. Public Comment
3. Approval of the Consent Agenda - **Action Needed**

-General Session Minutes – 2-15-22

-Personnel Report

1. Administrative and Committee Reports
   1. Executive Directors Report - verbal update
   2. Financial Update – Mr. Greg Zammuto **– Action Needed**
      1. Enrollment Report as of 2/28/22
      2. Revenue and Expense Projections as of 2/28/22
      3. Budget v. Actual as of 2/28/22
2. Old Business
   1. No Old Business
3. New Business
   1. Authorization to Issue an RFP for Space
4. Other Business Brought Before the Board
5. Future Meeting Dates and Agenda Items
6. Adjournment

**Future Meeting Dates:**

Tuesdays @ 9AM: 5/17/22