

**SEEM Collaborative Board of Directors Meeting**

**SEEM Administrative Office**

**92 Montvale Avenue, Suite 3500**

**Stoneham, MA. 02180**

**Tuesday, September 14, 2021, 9:00 a.m.**

**AGENDA**

Members of the public who would like to access can join via the following zoom link:

<https://us02web.zoom.us/j/87258247777?pwd=K2pqcEIPZElqcCtCTFlxdW9SRG5CQT>

- A. Call to Order & Welcome and Introduction of New Board Members – Chairperson, Mr. John Macero
- B. Approval of the Consent Agenda - **Action Needed**
  - a. General Session Minutes
    - i. 5/18/2021
    - ii. Personnel Report
- C. Administrative and Committee Reports
  - a. Executive Director’s Report - verbal
  - b. Financial Update -**Action Needed**
    - i. FY21 Enrollment Financial Reports through 6/30/21
      - 1. Tuition and Enrollment
      - 2. Revenue and Expense
      - 3. Budget v. Actual
    - ii. FY22 Enrollment and Financial Reports 7/1/22 through 8/31/21
      - 1. Tuition and Enrollment
      - 2. Revenue and Expense
      - 3. Budget v. Actual
  - c. Facilities Update - verbal
    - i. TLC and Assessment Center
    - ii. Roof Repair Request - Melrose Ripley School Building
    - iii. Roor Repair Request Stoneham Old Central School Building
- D. New Business
  - a. PC Card - Action needed
  - b. FY21 Actuarial Study as of June 30, 2021
- E. Old Business
  - a. no old business
- F. Other Business Brought Before the Board
- G. Future Meeting Dates and Agenda Items
- H. Adjournment

**Future Meeting Dates:**

The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.