

# New Employee TalentEd Addendum

RE: SEEM TalentEd Internal Job Applications

Welcome to SEEM!

## SEEM External job listings

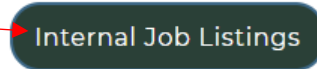
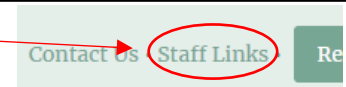
External job listings are available under the SEEM website via Employment → Job Opportunities



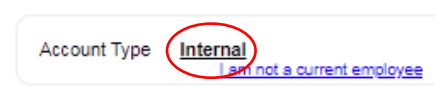
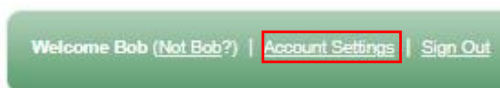
## SEEM Internal job listings

*If you wish to view and/or bid on SEEM Internal Job listings, you will need to create a new TalentEd Internal Profile using your SEEM staff email address <username>@seemcollaborative.org.*

- Internal Job listings are available under the SEEM website 'Staff Links'
- Click the button Internal Job Listings
- Click 'Yes'  and follow the on-screen instructions



- After logging in, click Account Settings. Your Account Type should now say **Internal**



If you need to reset your TalentEd password, please visit:  
<https://seemcollaborative.tedk12.com/hire/PasswordRetrieve.aspx>