

SEEM Collaborative Board of Directors Meeting

SEEM Administrative Office

92 Montvale Avenue, Suite 3500

Stoneham, MA. 02180

Tuesday, December 15, 2020, 9:00 a.m.

AGENDA

NOTE: Due to the state of emergency, Board members will be participating remotely.

Members of the public who would like to access can join via the following zoom link:

<https://us02web.zoom.us/j/87258247777?pwd=K2pqcEIPZEIqcCtCTFlxdW9SRG5CQT>

- A. Call to order & Welcome, Dr. Judy Evans
- B. Public Comment
- C. Approval of the Consent Agenda - **Action Needed**
 - i. General Session Minutes - 9/15/20
 - ii. General Session Minutes - 11/30/20
 - iii. Personnel Report as of 11/30/20
- D. Administrative and Committee Reports
 - i. Executive Directors Report
 - ii. Financial Update – Mr. Greg Zammuto – **Action Needed**
 - a. Enrollment Report as of 11/30/20
 - b. Revenue and Expense Projections as of 11/30/20
 - c. Budget to Actual as of 11/30/20
- E. New Business
 - i. Draft Report of the FY20 Audited Financials – Fritz Deguglielmo LLC. – **Action Needed**
 - ii. FY22 Draft Budget Proposal – First reading
 - iii. 2019-2020 Draft Annual Report – **Action Needed**
 - iv. Hamilton-Wenham Regional School District Request for Membership
- F. Other Business Brought Before the Board
- G. Future Meeting Dates and Agenda Items
- H. Adjournment

Future Meeting Dates:

Tuesdays @ 9AM: 1/26/21, 2/23/21 (tentative), 3/23/21, **5/18/21 (changed from 5/20)**

The matters listed are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.