



Program (Check One):

- Campus Academy     Hurd@Ripley
- Seem Middle         TLC@Beebe
- Seem Prep             Assessment Center

## Agreement Regarding Acceptable Use of Chromebooks Issued by SEEM Collaborative

Chromebooks (see <https://www.google.com/chrome/devices/chromebooks.html> ) are simple to use and provide significant additional access to educational resources through [GSuite for Education](#) and [Google Classroom](#).

*By signing this agreement, I understand and accept the following conditions of taking possession of or utilizing the Chromebook that was issued to me by SEEM Collaborative:*

1. Chromebooks are issued by the SEEM Collaborative for educational purposes and shall not be used for any other purpose.
2. I understand that I must take all reasonable steps to ensure the safety of the assigned device.
3. I understand that I am responsible for this Chromebook and will pay the cost of replacement or repair should it become damaged, lost, or stolen **as a result of inappropriate or negligent care**. Damage due to **normal and routine** use will *not be my responsibility*.
4. I understand that no modifications will be made to the Chromebook by any party not directly employed by SEEM and with the authority of the Executive Director of SEEM Collaborative. This includes hardware and software modifications.
5. All Chromebooks will be returned to SEEM Collaborative at the end of the school year for inspection and maintenance, unless otherwise determined to be unnecessary by the SEEM IT Staff.
6. SEEM Collaborative will not be responsible for personal electronic data and/or files stored on issued computing devices.
7. I understand that all personal files, images, and software will be deleted upon return and will not be recoverable.

Name of Student Receiving Chromebook	Asset Identifier
Student's Signature	Date
Parent's Signature	Date

*Please sign and return by email or fax. Email: [it@seemcollaborative.org](mailto:it@seemcollaborative.org) Fax: 781-279-0292*